



**Trust for Rural Uplift & Community Education
(TRUCE)
CSO
(Certification 3rd Renewal)**

REPORT-2014

Profile at a Glance

Name:	Trust for Rural Uplift and Community Education (TRUCE)
Registration:	Registered under the Trust Act 1882 (Registration No. 1214) in 2003 at Islamabad. Amendment made in 2011 vide Rectification of Trust Deed No 188 Book No 4 Volume No 951 on butts 175-181 dated 22 nd January, 2011.
Major Programmes:	Education Nafisa Mai School, Vocational Training Center YMCH Mother & Child Care, and Female Capacity Building Karkhana.
Operational Area:	The organisation is working in Village Dera Jatta, Tehsii Liaqatpur , District Rahim Yar Khan.
Head Office:	185, Main Road, Services Society, E-11/2 Islamabad Tel: 92-51-2305058-59 Fax: 92-51-2305061 Email: trucedj@gmail.com Website: www.trucedj.org.pk
Board of Trustees:	09 (Male 4, Female 5)
Chairperson:	Ms. Naureen Gul Mahmud
Staff Strength:	Full Time: 58 Part Time: 02 Total: 60 (Male 29, Female 31)
Banks:	United Bank Limited, Islamabad and Khanbela
Auditors:	Horwath Hussain Chaudhury & Co. Chartered Accountants Office No. 12, 1 st Floor, Ahmed Center, I-8 Markaz Islamabad. Ph: +92-51-4444009-29 Fax: +92-51-4444228 www.horwath.com.pk

Certification : Philanthropy Centre of Pakistan PCP Creditability as non profit Organization. Tax Benefits Govt. Of Pakistan Section 2(36) read with Section 61 & Clause 58 of the second schedule.

Good Governance, Financial Transparency & Project Delivery :-

2005 – 2008

2008 – 2012

2012 – 2015

2015 – 2018 (In Process)

NTN # : 2690689-9

Bank Account : 01038061

United Bank Ltd 0593

Civic Centre Branch G-6, Islamabad.

Inter Bank Transfer

For Online : 16 Digits # 0593059301038061

Sponsor a Child: Rs20,000/- per year

Assets Disposal Policy

Trust for Rural Uplift and Community Education - TRUCE

1. Brief Overview

Inception

In the year 2000 members of a family in Village Dera Jatta, 100 km from Rahimyar Khan – decided to get together and work for the uplift of the people of the area. For the achievement of this objective Trust for Rural Uplift and Community Education (TRUCE) was established. Registered under the Trust Act 1882 (Registration No. 1214) in 2003 at Islamabad. Amendment of Rectification of Trust Deed 18-1-2011.

TRUCE Board of Trustees are grateful for the Amendment of the Rectification deed of TRUCE, our former Chairman Kh Zaheer Ahmed. (Tenure 2011-2013).

To identify the needs of the concerned community, a need assessment study was conducted. The analysis of the findings largely pointed to illiteracy and ignorance as the root cause of the predicament, TRUCE decided to put education on the top of its priority list. This decision led to the establishment of Nafisa Mai School at Village Dera Jatta in the year 2001.

2. Projects of TRUCE

Nafisa Mai School (NMS): 2000 – to date

To address the pressing need of the community the school was initially established in the yard of the house of one of the Trustees. On the day of admission over 150 children belonging to all age groups reported at the school. Around 90 children between 5-6 years of age, were given admission, without any discrimination to the female children. Initially the classes were held in the yard, with straw mat used for shade, but keeping the severity of weather in view the need for a proper building became imperative. A 4-acre plot of land was donated to the School by the trustees. Keeping the hot weather in mind Temporary thatched roof structure was constructed close to the Kaehri Basti to start the classes. Meanwhile the master plan of the building was approved and two rooms structure was constructed with the funds from Mr & Mrs Feroze Afaq & other members. A very cost effective building plan was designed by one of the trustee an architect by profession.

Finally in November 2002, the first phase of the work was completed and the students moved into proper classrooms. The second story of the building has now also been completed. This four acre land has school and play ground on three acre and YMCH and Karkhana on one acre.

The school initially started with the Nursery Level and has over the years progressed to the level of the X Grade. At present a total of 335 children (187 boys and 148 girls) are enrolled in the school. All services provided to the children are free of cost. The school besides providing free education also provides free uniform and shoes to the children. Books and stationery is also provided to the children. The organisation also provides free health services to these students.

TRUCE has registered its school for examinations with the Punjab Board of Education for class V & VIII and examinations for Board of Intermediate and Secondary Education Bahawalpur for class IX & X and the curriculum being followed at the school is the one specified by these Boards. The breakdown of students appeared and passed the concerned board examinations is as under:

2014	2013	2012	Classes
13	22	21	V
10	13	18	VIII
14	12	13	IX
12	12	9	X

As the school, examinations are held on an annual basis. To ensure that no cheating or leakage takes place, each teacher is asked to finalise a set of 20 questions and send it to the head office. The final question paper is set from among these. The sealed package is dispatched to UBL's branch at Khanbela from where they are taken on the day of the examination. Papers checked not by the respective class teachers but by teachers of other classes once administered. The result is emailed to the head office same day. The staff marking the papers are provided lunch.

TRUCE is aware that it is vital for students to be equipped with a set of diverse skills. For this reason besides emphasising on academics, students are also encouraged to take part in extracurricular activities which mainly constitute of Pakistan Day celebrated on August 14th, Annual Sports Day and Annual Mela and Meena Bazar. The school campus includes large playgrounds to be used for the purpose of sports and physical exercise. The grounds are equipped with different swings for the children. The school also arranges movie shows for children once every two months in an attempt to increase their exposure to the outside world, this includes Cartoon movies and educational programmes such as Sesame Street.

Vocational Training Centre 2005 to 2010

The Vocational Training Institute, under the auspices of the Punjab Vocational Training Council * was initially established at Khan Bela, located at a distance of two kilometers from the village of DeraJatta. However, considering the multifarious advantages of such training to the target community, TRUCE provided premises for the Institute to be set up on the first floor of the Nafisa Mai School. This was the great effort by our former Chairman /Trustee Muhammad Saeed Khan to have been instrumental in having the establishment of VTI at DeraJatta.

Training initiated in July 2005, and was imparted in Commercial Embroidery, Commercial Stitching and Electrical Wiring / Repair of Appliances 60 girls and 30 Boys.. The acquired skills greatly assisted the community members to augment their income and earn a respectable living for better upkeep of their families. Trainees who qualified for zakat received a monthly stipend of Rs 500 from the Ministry of Religious Affairs, while those who completed training were given Rs 5000 to buy equipment and employ themselves. Till date, 450 individuals benefited from this programme.

However, despite the benefit to the local people, the Institute ceased operations from 2010 due to financial constraints of the Government of Punjab.

*The Punjab Vocational Training Council (PVTC) was created by the Government of Punjab PVTC Act 1998, and is one of the major initiatives undertaken for Vocational Training and Poverty Alleviation in the province. 137 VTIs have imparted skills to more than 25,000 trainees in 40 demand-driven trades.

Yasmin Mahmud Mother and Child Center. YMCH 2009 to date

Absence of proper Mother and Child Health Centre facilities has been a major problem of the Area for a very long time. Truce in coordination with an IT company The Mother and Child Health care centre was donated by Interactive Convergence Pvt Ltd, Islamabad, in 2009. Truce in coordination with an IT company has designed this YMCH center to tackle the problems. Basic healthcare and outpatient assistance is available. It has all the facilities to handle normal delivery cases. However, in case of any complication the patients are referred to major hospitals in the city. To shift such patients ambulances are available round the clock.

It is operational twenty four hours with ambulance facility. Simple health care and out patient assistance is provided. Normal cases are also performed. Free camps are also held for awareness drive. With effect from April, 2014 this hospital has been equipped with the State of the art technology of IT. In this regard HMS has been commissioned where patients are getting treatment and staff is being familiarized with the IT technology. Acknowledgement to Our Chairperson Mrs Naureen Gul Mahmud and Trustee Mr Shahid Mahmud to have had the HMS installed at such a remote place at Dera Jatta and supporting the hospital and also the school. The details of treatments carried out in centre is as under.

Normal Deliveries at YMCH : DERA JATTA FROM 2009 TO 2014

	2009	2010	2011	2012	2013	2014	Total
No Deliveries	1	63	86	58	99	64	371
OPDs Reported	51	2058	1500	2499	3998	2272	12378

Hospital Management System installed at YMCH is monitor from Islamabad, the cameras installed in the Mother Care Centre give 24 hours service quality. The details of the patients with ID Card numbers mentioned on the information slip, the LHV attending and medicine prescribed are all monitored.

Computer Lab:

TRUCE has a state of the art computer lab in the school. This lab was also donated by Interactive Communications. Proper classes were started in October 2010. The computer teaching is both at junior and senior level. The senior section has a qualified Computer teacher. All the teaching staff is also computer trained.

Flood Relief Operations:

The organisation has also been involved in flood relief operations in 2010 and 2011. They provided food and non-food items to more than 800 families during 2010 floods. In 2011 they also provided health services to flood victims.

Zardozi Karkhana

Empowering women giving back to rural women ensuring quality. Shiyanae Malik, has changed the lives of the women who got training at Vocational Training Institute but had no outlet to work. Ranked among Pakistan's leading Designers sensitive to improve the rural women. Her staff has trained to do the work and they get paid regularly. The Lahore Fashion Show held on 14 October 2011, and the International Labour Organization organized GE4DE a celebration of talent at Avari Hotel Karachi in June, 2014 in collaboration with Samanar's. The work done at Zardozi Karkhana were invited to this festival. The Models were wearing the dress ,embroidery done by girls at Dera Jatta.

Karkhana where more than 70 local women are working on embroidery & sewing and earning respectable livelihood in a secure environment. These two rooms were donated by Ms.Feroze Afaq Trustee.

TRUCE is providing the space free of cost to the local community and girls after finishing school join this centre to learn the skills.

Mosque

A beautiful Jamia Mosque with the name of Jamia Masjid Usman, Dera Jatta has been donated to TRUCEE with effect from July, 2014. In which five times a day prayers, Friday and Eid Sermons are being conducted on regular basis. One Pesh Imam/Khateeb and a Khadim Masjid/Muazin have also been appointed for successful functioning of this mosque.

TRUCE Rest House

Personal residence containing 12 rooms constructed at Dera Jatta which was belong to forefathers of two trustees has now taken over on the charge of TRUCE Inventory and renamed as TRUCE Rest House with effect from July, 2014.

Board of Trustees (BoT):

1. Maj. Gen. (Retd) Dr. M. Shuaib Qureshi
Patron in Chief
2. Ms. Naureen Gul Mahmud
Chairperson
3. Ms. Ismat Khalid
Vice Chairperson
4. Ms .Shama Usman
Hon. Secretary / CEO
5. Ms. Shaheena Waqar Khan
Honorary Treasurer
6. Ms. Feroz Afaq Ahmad Khan
Trustee
7. Mr. Muhammad Saeed Khan
Former Chairman &Trustee
8. Mr. Shahid Mahmud
Trustee
9. Kh. Zhaeer Ahmed, CSP
Former Chairman &Trustee

Executive Committee (EC):

1. Ms. Naureen Gul Mahmud (Chair Person)
2. Ms. Ismat Khalid (Vice Chair Person)
3. Kh. Zaheer Ahmed, CSP (Former Chairman)
4. Mr. Anwar Saeed Khan (On special invitation)
5. Ms. Mary Ann Anwar (On special invitation)
6. Mr. Faisal Hafeez Khan (On special invitation)
7. Ms. Nuzhat S. Khan (On special invitation)

5. Asset Disposal Policy

To implement an efficient and effective “Assets Disposal” activity in an open and transparent manner, the processes and procedures articulated below shall be undertaken and followed.

5.1 Asset Disposal Procedures

Immediately assets are identified as likely to be disposed, a number of steps, processes and procedures must be followed and applied.

5.2 Arrangements for disposal and documentation of the process

Thorough thought must be given regarding the arrangements for the assets’ disposal and a proposal/concept paper must be prepared concerning the disposal. Steps of tasks included in this category of processes and procedures include the following:

5.2.1 Early identification, classification and valuation of assets to be disposed-of:

Early identification, classification and determination of minimum selling prices for each asset for disposal avails a good opportunity for consultation with other potential users and planning authorities.

Where assets have been identified for disposal, the valuation of the assets (to determine book values, minimum, and/or asking prices or any other considerations to be taken into account regarding value of concerned goods), by either using its own staff or an independent valuation expert in order to determine the estimated reserve price, which shall be confidential and shall not be disclosed to bidders.

5.3 Preparation, approval and implementation of tenders for disposal of assets:

The finance department shall prepare, document and cost its proposal for asset disposal and have it approved by the institution’s authorized person (with the relevant approval authority) for such activities. The concept note/proposal shall be discussed with all relevant stakeholders with who concerned with such an activity prior to its approval by the commissioning authority. The proposal shall then be signed by the Chairman of TRUCE.

5.3.1 Description of the asset(s) to be disposed-of including all relevant information: acquisition date and cost, book value, current physical affectation, cost of maintenance;

5.3.2 Expressions of Interest/ Request for Proposals (Competitive Tendering and Contracting) Procedures. Expressions of Interest (EOI) and Requests for Proposals (RFP) consist of procedures that are intermediate between obtaining written quotations and seeking tenders. It is generally used to cull an initial field of probable competitors who can provide innovative solutions to leading edge, or emerging issues within a given industry (e.g. a creative, or technological solution)..

a) In the case of requests for Proposals or Expressions of Interest, a detailed overview of the product or service concept that is required is prepared and forwarded, usually with a covering letter, to a number of identified purchasers who are invited to submit written tenders.

b) Similarly, requests For Proposals/Expressions of Interest can be announced in a variety of advertising mediums to achieve greatest exposure to potential contractors and tenders.

Under this arrangement, **TRUCE** is subsequently able to negotiate variations to the specification with a preferred supplier